

① ACH AUTHORIZATION – 1099 Preparation Fee

ACH withdrawal approval: I authorize TaxesPlus, Inc. to withdraw my **2020 1099-Form preparation fee** from my account with the information provided below:

_____	_____
(Company Name)	(print authorized name)
_____	_____
(date)	(authorized signature)
_____	_____
(Bank Routing Number)	(Bank Account No.)

***Attach copy of blank check ***

② CREDIT CARD AUTHORIZATION – 1099 Preparation Fee

Credit Card approval: I authorize TaxesPlus, Inc. to charge my **2020 1099-Form preparation fee** to my credit card with the information provided below:

_____	_____	_____
(Credit Card Number)	(Expiration Date)	(Security Code)
_____	_____	_____
(Name as it appears on Credit Card)	(authorized signature)	
_____	_____	_____
		(date)

(Credit Card Billing Address)		

A COPY OF THE PAID INVOICE WILL BE INCLUDED IN YOUR 2020 CLIENT PACKET

Please print this page – return to TaxesPlus, fax 913.722.4653, or email to: donna@taxesplus.com

SECTION II – RECIPIENT’S INFORMATION

Recipient’s Name (include DBA)	Recipient’s Federal ID (SSN or EIN)	Address			Amount Paid	Type of Payment (please check only ONE box)	Federal Income Tax Withheld from Recipient
	# _____ <input type="checkbox"/> Completed W9 Form* If LLC, how are they taxed? <input type="checkbox"/> Sole Prop./Sched. C (SSN) <input type="checkbox"/> Partnership (EIN) <input type="checkbox"/> Corporation (EIN)	Address		Suite or Apt No	\$	<input type="checkbox"/> Nonemployee Compensation <input type="checkbox"/> Rents <input type="checkbox"/> Other Income <input type="checkbox"/> Gross Proceeds Paid to An Attorney <input type="checkbox"/> Interest Income	\$
	City	ST	Zip				
	# _____ <input type="checkbox"/> Completed W9 Form* If LLC, how are they taxed? <input type="checkbox"/> Sole Prop./Sched. C (SSN) <input type="checkbox"/> Partnership (EIN) <input type="checkbox"/> Corporation (EIN)	Address		Suite or Apt No	\$	<input type="checkbox"/> Nonemployee Compensation <input type="checkbox"/> Rents <input type="checkbox"/> Other Income <input type="checkbox"/> Gross Proceeds Paid to An Attorney <input type="checkbox"/> Interest Income	\$
	City	ST	Zip				
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	City	ST	Zip				

**Please include copies of all completed W-9 Forms*

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